



# TAE40122 Certificate IV in Training and Assessment

Course Code: 242ASKFZN Trainer: Natasha Brown

Delivery Mode: Online via Zoom

Class Day & Times: Mondays & Wednesdays – 6.00 pm - 9:30pm Dates: 24 March – 14 May 2025 (12 sessions)

Session	Date	Delivery Mode	Units Covered	Assessment Due Date
27	24 March	Zoom	<b>Assessment (ASS):</b> TAEDES411 Use nationally recognised training products to meet vocational training needs TAEASS412 Assess competence TAEASS413 Participate in assessment validation	28 May
28	26 March	Zoom		
29	31 March	Zoom		
30	2 April	Zoom		
31	7 April	Zoom		
32	9 April	Zoom		
33	14 April	Zoom		
<b>INDEPENDENT STUDY DAYS 16, 21, 23 &amp; 28 April</b>				
34	30 April	Zoom	<b>Assessment (ASS):</b> TAEDES411 Use nationally recognised training products to meet vocational training needs TAEASS412 Assess competence TAEASS413 Participate in assessment validation	28 May
35	5 May	Zoom		
36	7 May	Zoom		
37	12 May	Zoom		
38	14 May	Zoom		
<p><b>This timetable and the order of units is subject to change.</b></p> <p>100% course attendance is required, it's essential due to the fast-paced nature of this course, group work, presentations and a significant work load. Absences will strongly impact the completion of your course and may result in the need for a full course transfer. Missing classes may result in you needing to transfer into another timetable, which will incur a transfer fee</p>				

<b>Total Classroom time:</b>	42 hours (excludes lunch breaks)	<b>Suggested homework per week:</b>	15 hours
<b>Work Placement hours:</b>	N/A	<b>Final Assessment Due date:</b>	<b>28 May 2025</b>

Contact Details			
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<b>Office Address</b>	Room 1.59, Level 1, 21 Chancellors Walk Monash University, Clayton Campus 3800	<b>Classroom Address</b>	7 Innovation Walk Monash University Clayton Campus 3800
<b>Support Services</b>	<a href="http://www.msatraining.edu.au/support-services/">www.msatraining.edu.au/support-services/</a>	<b>Parking Information</b>	<a href="http://www.monash.edu/people/transport-parking/parking/visitors">www.monash.edu/people/transport-parking/parking/visitors</a>
<b>Zoom Information</b>	For sessions being held on Zoom, you will be required to download Zoom before class. Your link and password will be emailed the day before your course starts. To learn more about Zoom, please visit: <a href="https://youtu.be/DDdDspdq21o">https://youtu.be/DDdDspdq21o</a>		