



TAE40122 Certificate IV in Training and Assessment

Course Code: 251TAEZGZ Trainer: Nuzi Cader

Delivery Mode: Online via Zoom

Class Day & Times: Fridays – 9.00 am - 4:30pm Dates: 2 May – 14 November 2025 (25 sessions)

Session	Date	Delivery Mode	Units Covered	Assessment Due Date
1	2 May	Zoom	Introduction to VET (PDD): TAEPDD401 Work effectively in the VET sector	23 May
2	9 May	Zoom		
3	16 May	Zoom	Introduction to Training (TTT): BSBCMM411 Make presentations TAEDEL311 Provide work skill instruction	20 June
4	23 May	Zoom		
5	30 May	TTT Presentation		
6	6 June	TTT Presentation		
INDEPENDENT STUDY DAY – No class on 13 June				
7	20 June	Zoom	Introduction to Foundation Skills (LLN): TAELLN422 Use foundation skills resources, strategies and advice	4 July
8	27 June	Zoom	Delivery and Facilitation (DEL): TAEDES412 Design and develop plans for vocational training TAEDEL411 Facilitate vocational training TAEDEL412 Facilitate workplace-based training	29 August
9	4 July	Zoom		
10	11 July	Zoom		
DELIVERY PRESENTATION PREPARATION WEEK – No class on 18 July				
11	25 July	DEL Presentation	Delivery and Facilitation: TAEDES412 Design and develop plans for vocational training TAEDEL411 Facilitate vocational training TAEDEL412 Facilitate workplace-based training	29 August
12	1 August	DEL Presentation		
13	8 August	DEL Presentation		
14	15 August	DEL Presentation		
INDEPENDENT STUDY DAY – No class on 22 August				
15	29 August	Zoom	Assessment (ASS): TAEDES411 Use nationally recognised training products to meet vocational training needs TAEASS412 Assess competence TAEASS413 Participate in assessment validation	24 October
16	5 September	Zoom		
17	12 September	Zoom		
18	19 September	Zoom		
INDEPENDENT STUDY DAY – No class on 26 September				



19	3 October	Zoom	Assessment (ASS): TAEDES411 Use nationally recognised training products to meet vocational training needs TAEASS412 Assess competence TAEASS413 Participate in assessment validation	24 October
20	10 October	Zoom		
21	17 October	Zoom	eLearning: TAEDEL405 Plan, organise and facilitate online learning	14 November
22	24 October	Zoom		
23	31 October	Zoom		
24	7 November	Zoom	eAssessment: TAEASS404: Assess competence in an online environment	28 November
25	14 November	Zoom		

This timetable and the order of units is subject to change.

100% course attendance is required, it's essential due to the fast-paced nature of this course, group work, presentations and a significant work load. Absences will strongly impact the completion of your course and may result in the need for a full course transfer. Missing classes may result in you needing to transfer into another timetable, which will incur a transfer fee

Total Classroom time:	175 hours (excludes lunch breaks)	Suggested homework per week:	15 hours
Work Placement hours:	N/A	Final Assessment Due date:	28 Nov 2025

Contact Details

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Support Services	www.msatraining.edu.au/support-services/	Parking Information	www.monash.edu/people/transport-parking/parking/visitors
Zoom Information	For sessions being held on Zoom, you will be required to download Zoom before class. Your link and password will be emailed the day before your course starts. To learn more about Zoom, please visit: https://youtu.be/DDdDspdq21o		